



MODERN SCHOOL GREATER NOIDA

SENIOR SECONDARY SCHOOL, AFFILIATED TO CBSE

SCHOOL RULES AND REGULATIONS

1. All communication between the school and parents will take place through the almanac, ERP, and email. Parents must submit leave applications for their ward via ERP and email.
2. School discourages early dispersals as it leads to academic loss of the students. Parents are requested to provide a prior notice if they require early dispersal for their child. The information to be communicated through email, Erp or almanac.
3. Parents must fill out the first three pages of the school almanac to ensure accurate and updated record.
4. Parents should check their ward's almanac daily for important notices, updates, homework, communications and messages from teachers.
5. To stay informed about the ward's academic progress, parents must review and sign all class test.
6. Parent should ensure that their child is neatly groomed and should not wear any accessories to school. Girls with long hair must make two braids using black rubber bands. Only black rubber bands and clips are allowed. No fashion colors or hairstyles will be allowed. Girls of grade 4 onwards to wear divider skirts. No makeup or jewelry is allowed.
7. The school abides by the 'NO Plastic' use policy. Parents must ensure that their child does not bring any plastic lunch box and water bottle to school. Only eco-friendly alternatives are allowed. Do not use foil wraps to pack lunch. Use muslin cloth instead.
8. Students must wear their school ID card at all times within the school premises. Student shall be marked absent during regular school days in the absence of the I card. No outside visits or excursions shall be permitted without proper school uniform and ID card.
9. Parents and Guardians must carry their parent ID cards whenever visiting the school campus and for picking up of their ward during dispersal. On footers will not be handed over to anyone without parents ID.
10. Modern school is ragging free and tobacco free campus. Parents 'support is essential to provide a safe and conducive environment to the students.
11. Parent should ensure that students do not bring mobile phones or any other electronic gadgets like laptops, pen drives, tablets, I-pads etc. to school as they are strictly prohibited. The items confiscated will only be returned to the parents with a fine of Rs.1000/-.
12. Parents may send toffees or chocolates for their child's birthday, with a maximum spending limit of Rs.10. No extravagant gifts/celebrations will be allowed.
13. The school believes in fostering healthy eating practices in the students. The meal chart is prepared for all classes and we request parents to encourage students to follow the meal plan.
14. Zero tolerance policy against use of foul or abusive language is a strict, non-negotiable rule at Modern. Fine shall be imposed as decided by disciplinary committee.

15. Parents must ensure that the child reaches school on time as late arrivals disrupt the learning process. No student will be allowed after the gate closes. Students shall be sent back after 3 late comings. In case there is delay due to any unforeseen circumstances, the parents should inform at the school reception.
16. Parents are requested to visit the school campus in formal attire and proper footwear only. (No casual attire and slippers are allowed) DRESS CODE SHALL BE STRICTLY FOLLOWED.
17. Parents should note that no retest will be conducted for missed assessments.
18. Parents to note that 75% attendance is mandatory to appear in the annual examination. Please ensure your ward is regular to school.
19. Parents must ensure that their child's books and notebooks are properly covered and labelled. Notebooks with prescribed school cover page will be allowed. No outside notebooks are allowed.
20. In case of any celebration at school, if your ward is participating in that event and is required to wear a different dress code, please ensure that they also carry their school uniform along.
21. Parents must inform the school in case of a prolonged absence. If a student is absent for 7 consecutive days without prior intimation, the name of the student will be struck off of the school rolls.
22. Non-payment of fees for more than a month would lead to name struck off from the rolls. The re-admission would only be granted with principal's approval and readmission charges.
23. Timely payment of fees is appreciable; non-payment for 1 month will result in re-admission formalities. Late fee of Rs.50 per day will be charged after 10th of every month.
24. Parents are requested to refrain from giving any gifts/ favors/ cash to the teachers or any support staff of the school. Kindly inform the Principal in case anyone approaches for the same.
25. Parents to be informed that teacher of the school are not allowed to give personal tuition after school to the students of Modern School. Kindly do not request the teachers for tuition after school.
26. Parents can meet the Principal, teachers and academic coordinators with prior appointment only.
27. Parents may contact the school for any queries, concerns appointment or feedback at the provided helpdesk numbers:

- ❖ Ms. Preeti (Front desk)– Contact No. 959-977-7167, 01202977900
- ❖ Mr. Amit (Accounts)– Contact No. 9971966164
- ❖ Mr Ajit (ERP) - Contact No. 7052233258
- ❖ Mr. Atul (Overall Transport)– Contact No. 8920816475, Mr Satish (Bus queries) 9410674194, Mr Rajeev (Vans) 8510094678.
- ❖ Principal- (official number) Whatsapp only -Contact 9810293054 (For direct feedback or concern)

You may write to us -

- ❖ E-mail :- info@modernschoolgnoida.com
- ❖ Front desk : modernschoolgnoida@gmail.com
- ❖ Account: - accounts@modernschoolgnoida.com
- ❖ Administration: - admin@modernschoolgnoida.com

- ❖ **Principal - principal@modernschoolgnoida.com**
- ❖ Social Media Links:
- ❖ Website Link: - www.modernschoolgnoida.com
- ❖ Facebook: <https://www.facebook.com/modernschoolgnoida/>
- ❖ Instagram Link: - <http://www.Instagram.com/modernschoolgnoida?r=nametag>
- ❖ YouTube Link: - <http://www.youtube.com/channel/UCUFcZzU36XQUyTR7eZ9kGGQ>

Thank you for your cooperation and support

